



314 Mill Street,
Richmond Hill Ont.
L4C 4B5
905 770 7449
www.rhga.ca rhgaexec@gmail.com

GROUP SHOW AGREEMENT & WAIVER FORM

Name of Show: _____

Date of Show (month/day/year): _____

**Drop off date is the Monday before the show, pick up is the Monday following the show.*

In order to exhibit your work, you must:

- Be an active member, in good standing, of the Richmond Hill Group of Artists;
- **Framing:** Paintings under glass must be framed with acid free mats and acid free tape and finished on the back with backing paper.
- **Canvases:** For framed canvases backing paper is not required. Unframed 'Gallery Canvas' and regular canvases are now accepted provided that the edges are painted, and there are no staples on sides to give the piece an overall finished look. **All paintings must have wire hangers; Warped canvases will not be accepted. Show committee has the authority to reject a piece because of improper framing;**
- **Size:** Maximum size restriction for all paintings is 40" wide by 72" deep (including the frame.)
- **Labeling:** All paintings must be labeled on the back using the **Group Show Title Strips** document
- **Registration fee is \$5 per piece to a maximum of \$10 for two pieces; this fee is non refundable.**
- Agree to pay a commission of 20% of all sales during or within the following 30 days, of any show;
- When you drop off your artwork you will sign up for one 3.5 hour Gallery Show monitoring shift. If you are unable to attend your shift you will be required to hire another member and pay the \$10/hour fee.
- Be familiar with the opening & closing of the gallery & tasks required while you sit your shift (see Gallery Group Show Procedures document)

In submitting works to be displayed at the Mill Pond Gallery, I agree to do so at my own risk, and understand that I am responsible for any insurance coverage that I may require against loss or damage of the works that I submit. I also hereby give my permission for the free use of my name, image and artwork in any broadcast, telecast, website, newsletter, newspaper, or other form of publicity. I have read and understand the terms.

Artist's Name _____ Phone# _____ cell# _____

E-mail Address: _____

Artist's Signature: _____ Date: _____

Title #1 _____

Price: _____ Size: _____ Medium: _____

Title #2 _____

Price: _____ Size: _____ Medium: _____

Title #3 _____

Price: _____ Size: _____ Medium: _____